

Mansfield Community Playground Project
Meeting Minutes DRAFT

Date: June 11, 2015

Steering Committee members present:

Maggie Ferron, Melissa Ferrigno, Ellen Tulman, Sara Anderson, Curt Vincente, Jean Johnson, Pat Schneider, Sarah Woulfin, & Chad Rittenhouse

Next Meeting: Thursday July 14, 2015, 7-8 pm, conference room B

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- I. Welcome & Approval of May Minutes
 - II. Follow up regarding recent events & topics
 - a. Bid Interview/Selection
 - i. M E O'Brien plans shared with the team by Curt & Chad
 - 1. M E O'Brien has already incorporated some additional features from original design
 - 2. Team had the opportunity to discuss further concerns such as absence of/possible alterations to:
 - a. Game table
 - b. Sand table
 - c. Low monkey bars
 - d. Bringing milk truck to ground level
 - 3. Team was encouraged to compile questions/concerns soon so that questions/concerns can be brought to M E O'Brien in a cohesive manner
 - b. Site Preparation
 - i. Team has been notified that committee must absorb cost of 4 light posts (estimated cost of \$3000/ea)
 - ii. Next step will be the bidding out of the site work
 - iii. Team is currently waiting for completed construction documents
 - III. Upcoming Events
 - a. 5K Fun Run - 7/18/15
 - i. More volunteers are needed for the day of the run
 - ii. Most aspects of the race are in "good shape"
 - b. Concerts on the Green
 - i. Committee will serve popcorn and lemonade at the 4 concerts held at MCC in July
 - 1. July 2 – Sara & Jean
 - 2. July 9 – looking for people other than committee members as this conflicts with July meeting (Maggie's mom? Lauren LeBlanc?)
 - 3. July 16 – Jean & Ellen
 - 4. July 23 – Jean & _____
 - c. Hair Cuttery Fundraiser –
 - i. 5% of proceeds to be donated to the playground
 - ii. Date to be determined – expected prior to 9/12/15

IV. Volunteer recruitment

- a. More information to be obtained from M E O'Brien
- b. Anticipated support from the UCONN community

Minutes prepared & respectfully submitted by Ellen Tulman on 6/14/15